Aimed at new project managers and existing ones that want to hone their skills, this course presents two primary aspects of project management in the hospitality development field. First, the sessions outline a clear and organized framework from which any project – simple to complex – can be planned. This framework is the foundation upon which any project can be overlaid. The tenets of the framework keep the manager focused on proper planning, projections and key points to address to ensure a clear documented plan is published for the project’s stakeholders. The second aspect of the session addresses dealing with the inevitable contingencies any project must endure. A series of case studies both small and more involved will be used to highlight sometimes unbelievable situations that a Project Manager must address. Having participated in the course, the Manager will have a renewed focus on how to plan and manage a project in the “right” way and how to plan for and gracefully deal with the inevitability of project setbacks.

Key Benefits:
Course participants will have the benefit of focusing on the elements of a comprehensive project plan – something that is traditionally overlooked in many situations. There will be a reinforcement of fundamental planning components: Project Planning, Cost Planning, Scheduling and Risk Management. In spite of the earnest planning efforts, examples of real life contingencies will be explored and discussed allowing participants a collegial atmosphere of solution searching rather than situation triage.

Topics Include:
- Reviewing the Primary and Tertiary aspects of a Project Plan
- Exposure to and use of an organized Project Framework
- Prioritizing work structures and Scheduling
- Schedule Monitoring and management techniques
- Cost Planning frameworks
- Cost control strategies
- Risk management frameworks
- Risk assessments
- Addressing Risk Threats and Opportunities
- Contingency cases focused on internal, external, known and unknown threats
- An organized framework for addressing and resolving contingencies while maintaining scope, budget and schedule imperatives.

FACULTY
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